

Subject address:

APPLICATION FOR RATES RELIEF – FRESH START SCHEME

The Fresh Start Scheme offers 50% relief for a period of 12 months and may be applied if all of the following circumstances are met for the property.

- The property has previously been in receipt of empty property relief for a continuous period of at least 12 months; and
- The property has a rateable value of under £65,000; and
- When last occupied, the property was used as a shop, office, hotel, pub or restaurant (as defined in the Regulations) OR the property is intended to be used as a shop, office, hotel, pub or restaurant.

Please be aware that for the period that Fresh start is awarded, no other relief can apply.

The exact level of relief awarded will depend on:

- a) the **combined** rateable value of **all** properties in Scotland of which your business is in rateable occupation or (if vacant) which your business is entitled to occupy;
- b) whether or not the property is eligible for one of the existing rate relief schemes; and
- c) the level of other public sector assistance received by your business.

If you would like to apply for the relief, please complete the attached form and return to the address below.

Yours sincerely



Alan Russell
Director of Finance and Resources

APPLICATION FOR RATES RELIEF – FRESH START SCHEME

Rates reference number	
Name of business claiming relief	
Full property address	
Contact name and designation	
Phone number	
Email address	
Website	

Date property became empty	
Rateable value of property	
Last use of property (Please supply evidence if necessary)	
Intended future use of property (Please supply evidence if necessary)	

ARE YOU LIABLE FOR BUSINESS RATES ON ANY OTHER PROPERTY IN SCOTLAND?

No **Yes** (please circle)

If **Yes**, please detail below (and on a separate page if necessary) any other business premises you or your company/organisation are liable for in Scotland:

Property address (including postcode)	
Property reference number (from bill)	
Details of any relief awarded (including type of relief and the amount awarded)	
Rateable value of property	

If any of the above properties are outside the Renfrewshire area, please enclose a copy of your most recent rates demand notice.

Please detail, on an attached list, any other additional properties and any relief awarded on each.

DECLARATION:

I/ We certify that the information supplied on this application is to the best of my/our knowledge accurate; I/we understand that to deliberately provide false information for monetary gain in relation to this application is a criminal offence.

I/We agree to notify Renfrewshire Council immediately of any changes that may affect the entitlement to this reduction.

Data Protection:

The information provided by you on this form will be used to update Non Domestic Rates. The Council may check the information provided by you with other information held. The information may need to be shared with other Council departments to check the accuracy of the information to prevent or detect fraud or crime or to protect public funds. No other disclosures will be made unless the law permits this disclosure.

Name	
Date	
Designation	
Signature	

IMPORTANT

Before posting this form, please check the following:

Have you included all the requested documentation? (eg rateable values of any other business properties which you have anywhere in Scotland or details of other public sector assistance received)

Have you signed the declaration above?