

## **Request for review of application**

This form relates to the Scottish Welfare Fund and awards of Crisis Grants or Community Care Grants.

Customers can request a review of the Council's decision on their application if:

- the decision on your application was made in the last 20 working days (4 weeks);
- you do not think the right decision was made on the application;
- you do not think we took all the relevant information into account;
- you do not agree with the award that has been made;
- you believe that you are eligible for the Scottish Welfare Fund; or
- your circumstances have changed since you applied for a Grant.

The Council will NOT review applications objecting to the level of priority set for awards (High/Medium/Low) for the month.

If you wish to proceed, please fill in the form over the page and return back to Renfrewshire Council at:

Scottish Welfare Fund  
Operational Services  
Renfrewshire House  
Cotton Street  
Paisley  
PA1 1AD

If this is a request for a First Review, we aim to let you know the results within two working days for Crisis Grants and 3 weeks for Community Care Grants.

**I wish to request a review of my application to the Scottish Welfare Fund.**

## APPLICATION DETAILS

Name and address	
Date(s) of decision(s)	
Application Ref No:	
If you are requesting a review more than 4 weeks after the original decision, please tell us why:	
Reasons for requesting a review	
Additional Information, change in circumstances	

I confirm that I am requesting a review of my application to the Scottish Welfare Fund.

Customer Signature	Date

**PLEASE RETURN COMPLETED FORM TO:**

Scottish Welfare Fund, Operational Services, Renfrewshire House, Cotton Street, Paisley, PA1 1AD