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| | Subject address: |
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Business Rates – Airports Relief 2020/21

The Non-Domestic Rates (Coronavirus Reliefs) (Scotland) Regulations 2020

These Regulations introduce non-domestic rates relief in relation to the financial year beginning 1 April 2020.

These Regulations grant a 100% reduction to the gross rate payable for the 2020-2021 financial year

- for land and heritages that are used as an airport or situated at an airport and used wholly or mainly to provide handling services (see section 2 below) for scheduled passenger flights.
- The land and heritages must have been occupied on 17th March 2020. Properties that have closed temporarily due to the Government Coronavirus advice will be treated as occupied.

Renfrewshire Council has attempted to automatically apply this relief to all qualifying properties. If you believe your property qualifies and relief has not been awarded, please complete and return this application form. Renfrewshire Council will then determine if you are eligible and if relief is awarded, a new business rates bill will be issued.

Section 1 – Property details

| | |
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| Business Rates reference number | |
| Address of property for which relief is being requested | |
| Was the property occupied on 17th March 2020? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Is the property occupied? (If your property is closed temporarily only as a result of Government Coronavirus advice please tick 'Yes') | Yes <input type="checkbox"/> No <input type="checkbox"/> If 'Yes' describe the specific use of the property e.g. check-in desk, storage of aircraft moving vehicles: _____ _____ _____ |

Section 2: List of eligible properties

In terms of the Non-Domestic Rates (Coronavirus Reliefs) (Scotland) Regulations 2020, relief may only be considered for designated lands and heritages which are used for handling services (shown below).

Please select (tick) from the list below the relevant handling services:

1. Aircraft de-icing
2. Aircraft re-fuelling
3. Moving aircraft
4. Waste servicing
5. Allocation of passenger seating
6. Handling of passenger baggage
7. Supervision of passenger boarding

Section 3 – Signature and contact details

Your name: _____

Your position in the business: _____

Phone number: _____ Email address: _____

Signature: _____

Please return this form to:

Renfrewshire Council, Renfrewshire House, Finance and Resources, Revenues Business Team, Cotton Street, Paisley PA1 1AD

Email: ndr.finit@renfrewshire.gov.uk

If you have any questions about this form or need more information, please contact us using the above details or call 0300 300 0202 (Monday-Thursday 8.45am to 4.45pm, Friday 8.45am to 3.55pm).

I/ We certify that the information supplied on this application is to the best of my knowledge accurate, I/we understand that to deliberately provide false information for monetary gain in relation to this application is a criminal offence.

I/We agree to notify Renfrewshire Council immediately of any changes that may affect the entitlement to this relief.

Data Protection

The information provided by you on this form will be used to update Non-Domestic Rates. The Council may check the information provided by you with other information held. The information may need to be shared with other Council departments to check the accuracy of the information to prevent or detect fraud or crime or to protect public funds. No other disclosures will be made unless the law permits this disclosure.

Additional information

Examples of changes of circumstances which may affect your entitlement to this relief are:

- If the use of the property changes and the new use is not listed in Section 2 of this form
- If you vacate the premises
- If you cease trading at the location and the property is therefore empty

You must notify the Revenues Business Team immediately should any of these occur.