Renfrewshire Council

COVID 19 - Procedure for any person attending a property for a non-health care reason where there is no known COVID 19 cases.

This procedure applies to anyone undertaking any activity, other than personal care, on behalf of Renfrewshire Council. This is applicable, but not limited to, employees, volunteers or contractors.

Upon arrival at the property and before you enter, do the following:

- Knock on the door then step back 2 metres (where possible);
- Ask if a member of the household is self-isolating, shielding or have been confirmed as a COVID 19 case?

If the answer is yes to COVID 19, or if there is a refusal to answer, then treat as a positive response. **Stop and follow**: **COVID 19 - Procedure for any person attending a property for a non-health care reason where there is a known COVID 19 case.**

If the answer is **no**, then:

- The persons in the household must be asked to observe the social distancing rules while the tasks are undertaken. Keep a 2m distance between yourself and the individuals where possible or ask them to go into another room;
- Everyone should wear the personal protective equipment appropriate to their role and in line with usual practice, there is no current indication that any additional PPE is needed however if you are concerned discuss with your line manager;
- If you have additional concerns about the hygiene of the property, then report back to your line manager;
- Try not to contact other hard surfaces out with the work area, where possible (if gloves are worn then recognise they may be contaminated and need to be disposed off);
- On completion, wash hands using soap and water, anti-bacterial wipes/ spray or gels if available.

Everyone should remain vigilant for COVID- 19 symptoms which could manifest up to 7 days after contact, if so, they should seek further advice.