

Name
Address 1
Address 2
TOWN
Post Code

Employees
Name & Address

RC1 - Renfrewshire Council

PRIVATE AND CONFIDENTIAL

Payroll Name	Payrun 07	Payrun 4 is Weekly/Payrun 15 is Fortnightly/ Payrun 7 is 4 weekly/ Payrun 10/11 is monthly	Pay Date	21/08/2019	Date you will be paid on
Employee Name	Your Name	Employee Name	Tax Period	5	Period from start of tax year
Reference No.	Employee No	Employee Number/Payroll Number	Tax Code	S1250L	Tax code allocated by HMRC
			N.I. Number	XX112233X	Your National Insurance Number
			N.I. Code	A	National Insurance Category

Payments	Units/hours	Hourly Rate	Cash Amount	Deductions	Cumulatives				
Description	U/T	Rate	Cash						
103069: Basic Pay			1512.00	Scotwest Credit Union 40.00	Niable Pay (YTD) 8,278.80				
103069: Basic Pay - Adjustment			1000.00	Gym Membership 24.92	Taxable Gross (YTD) 7,852.54				
103069: Additional Basic Hours	5.00	10.8000	54.00	Unison 10.13	EEs Pension (YTD) 426.26				
103069: Overtime - Plain Time	5.00	10.8000	54.00	Car Parking 2017 Scheme 10.60	NI Contributions (YTD) 595.06				
103069: Overtime - Time + Half	10.00	16.2000	162.00	103069: LGPS Pension 5.5% 148.11	Tax Deducted (YTD) 600.31				
103069: Responsibility Allowance Short Term			100.00	Tax paid this period	Niable Pay - How much income you've paid National Insurance on (year to date)				
103069: Holiday Pay - Non Pensionable			23.90	Employee's NIC 383.62	Taxable Gross - How much income you've paid tax on (year to date)				
103069: Holiday Pay - Pensionable			9.83	1st Scottish EA Order - New 284.64	EE's Pension - Year to date pension contributions				
103069: Standby Craft - Disturbance Call Out	5.00	12.9000	64.50	Admin Fee for Scottish Orders 358.36	NI Contributions - Year to date National Insurance contributions				
103069: Overtime - PT & Third Night Shift Allowance	5.00	14.4000	72.00		Tax Deducted - Year to date tax deductions				
103069: First Aid			28.07						
103069: Buying Additional Annual Leave			-47.12						
Business Miles (Car/Van) - Non-Taxable - Generated	40.00	0.4500	18.00						
Payments	3,105.98	Total amount earned before deductions		Deductions	1,260.88	Total amount of deductions	NET PAY	1,845.10	Amount you will receive in your bank account
							Paid By	BACS (IP)	How payment will be made eg BACS - Bank transfer

Payments Table

Basic Pay - Pay for your contracted hours

Basic Pay - Adjustment - Difference in pay if you change grade mid pay period

Overtime Additional Basic Hours - Payment for a part-time worker doing additional hours up to 37 hours

Overtime - Plain Time - 35 hour worker is required to work 37 hours (2 hours at plain time)

Overtime - Time + Half - Claim if you work over 37 hours

Responsibility Allowance Short Term - Difference between your current grade and acting up grade

Holiday Pay - Non Pensionable - holiday entitlement for working overtime hours

Holiday Pay - Pensionable - holiday entitlement for pensionable hours worked additional basic

Standby Craft - Disturbance Call Out - Fee for being called while on standby

Overtime - PT & Third Night Shift Allowance - Hourly rate + 1/3 of night shift allowance

First Aid - Payment for being a certified first aider for the organisation

Buying Additional Annual Leave - Deductions for buying additional days leave

Business Miles - Miles claimed using your car for business purposes