

RIDING ESTABLISHMENT LICENCE RENEWAL APPLICATION FORM



To: Renfrewshire Council, as the Licensing Authority
under the Riding Establishments Acts 1964 & 1970

For: Licence to keep a riding establishment

APPLICANT DETAILS	
Name of applicant	
Home address (or, if a Body Corporate, name of Body and address of Registered Office)	
Telephone number	
e-mail address	
Age (if under 18 years old) (see Note 1)	

ESTABLISHMENT DETAILS	
Name of Establishment	
Address of premises to be licensed	
Telephone number	
e-mail address	

Is the establishment operative throughout the year?	YES	NO
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If "no", state period when normally operative	
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RESPONSIBLE PERSON			
Who will have direct control or management of the establishment?			
If that person is the holder of any of the certificates shown opposite, Please indicate and enclose the certificate(s) with this application.	Assistant Instructors Certificate of the British Horse Society Instructor's Certificate of the British Horse Society Fellowship of the British Horse Society Fellowship of the Institute of the Horse		
If the person named at 9 above does not hold any of these certificates, give details of his/her experience in the management of horses. (Continue on a separate sheet, if necessary).			
Is a responsible person living on the establishment?	<table border="0"> <tr> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> </tr> </table>	YES	NO
YES	NO		
If not, what arrangements are there in case of an emergency?			
Will the establishment be left at any time in the charge of a person under 16 years of age? (See Note 1)	<table border="0"> <tr> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> </tr> </table>	YES	NO
YES	NO		
Will supervision by a responsible person aged 16 years or over be provided at all times while horses from the Establishment are used for providing instruction in riding or are let out on hire for riding (except in the case of a horse let out for hire for riding, when the hirer is competent to ride without supervision)?	<table border="0"> <tr> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> </tr> </table>	YES	NO
YES	NO		
Are you, or any person who will have control or management of the Establishment, disqualified for the time being from: (Please tick all that apply)	Keeping a riding establishment Keeping a dog Keeping a pet shop Having the custody of animals Keeping a boarding establishment for animals		

<p>Are you the holder of a current insurance policy which:</p> <p>a] insures you against liability for any injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving from you, in return for payment, instruction in riding;</p> <p>b] insures you against liability arising out of such hire or use of a horse; and</p> <p>c] Insures such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising from, such hire or use.</p>	<p style="text-align: center;">YES NO</p> <p>(If "Yes", enclose with this application evidence that you hold such insurance; if "No" state below what steps you are taking to obtain such insurance.)</p>
<p>How many horses are kept under the terms of the Acts at the present time?</p>	
<p>How many horses are intended to be kept under the terms of the Acts during the year? (See Note 3)</p>	

What accommodation is available for:	
<p>a] Horses</p>	<p>Stalls</p> <p>Boxes</p> <p>Covered Yard (Please state number, or dimensions below)</p>
<p>b] Forage and Bedding</p>	
<p>c] Equipment & Saddlery</p>	

Is land available for:		
<p>a] Grazing</p>	<p>YES</p>	<p>NO</p>
<p>b] Instruction or demonstrating riding (Please give details)</p>	<p>YES</p>	<p>NO</p>
<p>c] Exercise</p>	<p>YES</p>	<p>NO</p>

What is the name of your vet	
What is the address of your vet	
Are there adequate watering arrangements and is there a fresh water supply?	YES NO
What are the arrangements for the protection of horses in case of fire?	

DECLARATION

**Read the following statement carefully before signing it.
A false statement may render you liable to prosecution.**

I declare my answers to the above questions to be correct in every respect.

I am aware of the provisions of the Riding Establishments Acts, 1964 & 1970

Signature of applicant	
If signing on behalf of a Body Corporate, state appointment held	
Date	

NOTES

1. A licence may be granted to an individual over the age of eighteen years or a body corporate. It will be a condition of any licence granted that the carrying on of the business of a riding establishment shall at no time be left in the charge of any person under 16 years of age.
2. It will be a condition of any licence granted that no horse will be let out on hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding) the holder of the licence is satisfied that the hirer of the horse is competent to ride without supervision.
3. (i) "Horse" includes any mare, gelding, pony, foal, colt, filly or stallion, and also any ass, mule or jennet.
(ii) The Act regulates riding establishments which let out horses on hire or use them for the purpose of providing, in return for payment, instruction in riding or for the purpose of demonstrating riding.
4. A licence is valid from the date of issue or from the first day of January next. Please state preference.

FEES

Please refer to www.renfrewshire.gov.uk for current fee

**SEND NO PAYMENT WITH YOUR APPLICATION
AN INVOICE WILL BE ISSUED**

INSTRUCTIONS

Please return this application to:
Renfrewshire Council
Environmental Improvements Team
Environment, Housing and
Infrastructure
Renfrewshire House
Cotton Street
Paisley
PA1 1BR

Or submit by email if completing online

**Please direct any questions or comments about this form to
Renfrewshire Environmental Improvements**

Telephone: 0300 300 0380 email: e-prot.es@renfrewshire.gov.uk